

### MEMORANDUM

**RE:**Using the AIS Client Portal**DATE:**July 9, 2014

In this document, we would like to introduce the "AIS Client Portal," where you may access the daily and monthly statements and annual financial reports for your investments in AIS's strategies.

This AIS Client Portal will provide you with similar data as in the previous "Login" section of the AIS Website. We have elected to make this change in order to take advantage of cutting-edge, robust 256-bit security.

Please be advised that the AIS Client Portal is currently operational and that AIS will transition completely to this new portal as of August 15, 2014. Should you wish to maintain ongoing access your statement data, please register with the AIS Client Portal according to these instructions below.

The AIS Client Portal will provide a secure means for clients to access only their statement data. For those clients who have not requested this access, their statement data will not be present at all within the AIS Client Portal.

#### <u>Questions</u>

Should you have any questions, please contact Lu-Ann Roth at our main number at +1 203 563 1180 or write to <u>admin@aisgroup.com</u>. It is our pleasure to serve you.

# Requesting Access to the AIS Client Portal

Please visit the "AIS Client Portal" link provided via the "Login" button or visit <u>http://bit.ly/1rd1U0o</u>. After clicking this link, you will land on this page. Please click the "Request Access to this Worskpace" link in gray below.

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← → C 🖀 https://clients.aisgroup.com/workspaces/495515/signin 🏠 🗘		2	Ξ
👯 Apps 🦳 Corporate Finance 🦳 Personal Finance 🦳 Web 🔊 MTA Metro-North Railr 🚾 Running Calculator 🦳 iMacros			
Sign in. Email Address Password Forgot your password?			
Request Access to this Workspace < Please click here.			

In the pop-up window that appears (shown below), please enter your e-mail address:

From:	
Email Address	
Message:	
I would like to request access to the AIS Client Portal Workspace.	
	1
REQUEST ACCESS	

AIS will then receive your access and respond by sending an invitation. During business hours -8:00 a.m. to 5:00 p.m. Eastern time – we should respond within an hour. We will respond as promptly as possible to request sent outside of business hours.

### Registering for the AIS Client Portal

After requesting access, you will receive an e-mail message like this one below:

From: Sent: To: Subject:	AIS Capital Management <tech@aisgroup.com> Tuesday, May 27, 2014 12:42 PM AIS Sample AIS Capital Management has invited you to AIS Client Portal</tech@aisgroup.com>
	AIS CAPITAL MONNTERMENT, L.P.
	You've been invited. AIS Capital Management has shared the following item with you.
AIS Client Portal May 27, 2014 09:32 AM	G Th
	SION UP & ACCESS THIS ITEM

Please click the "AIS Client Portal" link (in green) or the "View This Item" button (in gray). Doing so will bring you to the initial registration process.

Within your Web browser window, please enter your first name, last name, and a password in the fields provided and then click the "Accept Invitation" button:

AIS CAPITAL MANAGEMENT, L.P.
Accept your invitation. Create your account and start collaborating in seconds.
First Name
Last Name
Choose a Password
ACCEPT INVITATION

Please record your password for safekeeping purposes. The AIS team does not have access to or knowledge of the passwords that you choose for the AIS Client Portal.

After entering the data in these fields, you will arrive at the screen shown in the "Navigating within the AIS Client Portal" section below.

# Navigating within the AIS Client Portal

After logging in, you should find three available folders within the AIS Client Portal, such as:

номе	AIS Sample 👻 SEARCH 👻 SIGN OUT
AIS CAPITAL MANAGEMENT, LP	AIS Client Portal
	DOWNLOAD
Alphabetical  Q Search for a folder or file by name	
(1) Additional Subscription Agreements (7) 180.14 KB by AIS Capital Management on May 21st, 2014	
(2) Commentaries (5) 13.45 MB by AIS Capital Management on May 21st, 2014	
(3) Daily Performance Estimates D Bytes by AIS Capital Management on June 3rd, 2014	
AIS Sample (3) 1.61 MB by AIS Capital Management on May 23rd, 2014	

You may click on the folders below to navigate into them to see their contents. The third folder contains three additional subfolders:

НОМЕ	AIS Sample 👻 SEARCH 👻 SIGN OUT
AIS CAPITAL MANAGEMENT, LP	AIS Client Portal
AIS Sample	DOWNLOAD
Alphabetical  Q Search for a folder or file by name	
Daily Statements (5) 222.60 KB by AIS Capital Management 8 hours ago	
Monthly Statements (5) 358.35 KB by AIS Capital Management 8 hours ago	
Schedule K-1s (4) 1.05 MB by AIS Capital Management 8 hours ago	

By clicking into the subfolders, you may obtain "Daily Statements," "Monthly Statements," and "Schedule K-1s" for your current investments, all in viewable, printable, and downloadable PDF format. Please click on the "PDF" icons to view, print, or download these documents. We have named these PDF files according to the partner number for each relevant investment. In the "Daily" and "Monthly Statements" folders, for those clients with more than one AIS fund investment, you will find a "Summary" file marked with a starting"00."

HOME AIS	Sample 👻 SEARCH 🔻 SIGN OUT
AIS CAPITAL MANAGEMENT, LP	AIS Client Portal
AIS Sample > Daily Statements	DOWNLOAD
Alphabetical <ul> <li>Alphabetical</li> <li>Q Search for a folder or file by name</li> </ul>	
00-00xx.pdf 31.79 KB by AIS Capital Management 8 hours ago	
49.37 KB by AIS Capital Management 8 hours ago	
02-00xx.pdf 49.48 KB by AIS Capital Management 8 hours ago	
46.01 KB by AIS Capital Management 8 hours ago	
45.96 KB by AIS Capital Management 8 hours ago	

When you have completed your session in the AIS Client Portal, please be sure to click the "Sign Out" button. We also recommend closing your browser after completing the "Sign Out" process.

#### Logging In Again After Registration

Please click the ("Login") button from <u>www.aisgroup.com</u> or navigate directly to <u>clients.aisgroup.com</u>. You may wish to "bookmark" this second page or make it a "favorite" within your Web browser for quick access.

Please enter your username and password at the subsequent login for the AIS Client Portal:

AIS CAPITAL MANAGEMENT, L.P.		
Sign in.		
Email Address		
Password		
SIGN IN	Forgot your password?	

Please note the "Forgot your password?" link in the screenshot above. This link allows you to reset your password at any time in the event that you have misplaced that information.